

Minutes
Well Contractors Certification Commission Meeting
November 5, 2019 10:00 AM

The regularly scheduled meeting of the Well Contractors Certification Commission was called to order on Tuesday, November 5th, 2019 at 10:13 AM at 131 W. Margaret Ln., Hillsborough, NC, Rm. 302 with Chairman Doug McVey presiding. The following persons were in attendance for the meeting:

Commission Members

Justin Barefoot
David Brown
Jonathan Dills (absent)
Laura Honeycutt
Doug McVey
Todd Muench
Billy Yow

WCC Staff

Andrew Morgan

DHHS Staff

Wilson Mize

Legal Staff

John Barkley (via telephone)

Guests

Doug Young (Crane Pumps)

I. Preliminary Matters

(1) Chairman Doug McVey called the meeting to order and requested cellular telephones be silenced. Chairman McVey then requested the guest in attendance be introduced. Mr. Morgan introduced Mr. Doug Young of Crane Pumps to the Commissioners. Mr. Young gave a short explanation of his experience and informed the Commissioners he has applied for the public at large seat currently occupied by Jonathan Dills.

(2) Chairman McVey then read the NC State Government Ethics Act which mandates that the Chairman inquire as to whether any member knows of a conflict of interest or appearance of conflict with respect to matters before the Commission. He asked if any member knows of a conflict of interest or appearance of a conflict. Commissioner Yow brought forward a situation in Guilford County that may or may not come before Disciplinary Committee. Mr. Barkley advised that Commissioners Yow and Honeycutt recuse themselves if this issue is brought to the Disciplinary Committee.

(3) The chairman also read a statement on the purpose of the Well Contractors Certification Commission: (Article 7A-Well Contractors Certification, G.S. 87-98.3). **Purpose:** It is the purpose of this Commission to protect the public health and safety by ensuring the integrity and competence of well contractors, to protect and beneficially develop the groundwater resources of the State, to require the examination of well contractors and the certification of their competency to supervise or conduct well contractor activity, and to establish procedures for the examination and certification of well contractors.

(4) Notation of Any Revisions or Additions to the Agenda
None.

II. Action Items

(1) Approval of Minutes

The Commission reviewed the August 6, 2019 meeting minutes. Commissioner Billy Yow made a motion to approve the August 6, 2019 minutes. Commissioner David Brown seconded the motion. A vote was taken and the motion passed unanimously.

(2) Test Generator versus moving to electronic exams

Chairman McVey asked Mr. Morgan to explain and update Commissioners on exam options. Test Generator updates are around \$1,000 per year and the software has not been updated in two years. If the Commission moves to electronic exams PROV has previously been looked at. Cost to the Commission was nothing at that time, however PROV did not have any testing centers west of Hickory. Mr. Barkley stated he and Mr. Morgan should review the Chapter 27 rules to verify any change is allowable. The Chairman requested Mr. Morgan contact PROV to inquire if they have added additional testing centers. PSI exam centers were briefly discussed and appear to be cost prohibitive.

(3) 2020 Commission meeting locations

Commissioners discussed moving 2020 meetings to Greensboro, NC. Consensus among the Commissioners was to move the meetings from Hillsborough to Greensboro. Mr. Barkley advised

a vote was not required to move meeting locations. 2020 meetings will be held at 1100 E. Wendover Avenue in Greensboro, NC.

III. Information Items

(1) Staff Report

The staff report was presented by Drew Morgan, for activities that occurred between August and October 2019:

1) Exam Reviews	4
2) Exams	20
3) Field Observations	3
4) Civil Penalty Assessments	3

Commissioner Muench asked what CIT is. Chairman McVey explained that CIT is Centralized Intern Training and further elaborated on what is taught during the training. Chairman McVey inquired about who the field observation in Pender County. Chairman McVey asked Mr. Mize if the part time office assistant position has been posted. Mr. Mize informed Chairman McVey it has not been posted yet.

(2) New database update

Chairman McVey asked Mr. Morgan to update Commissioners on the process of purchasing the new database. Mr. Morgan informed the Commission that Blue Lizard's statement of work has been in process of being reviewed by DHHS IT for the past two months and the process is awaiting IT approval. Purchasing a database will likely be done as a contract and may not have to go out for bids. Chairman McVey again expressed his desire to have the new web-based database operational prior to the start of 2020 certificate renewal process.

(3) Legislative Report

Chairman McVey deferred to Mr. Morgan to update the Commission on recent legislation. S553 – has been vetoed by Governor Cooper and sent back to the Senate. The requirement to require studying online continuing education requirements is still in the bill. Mr. Barkley explained the reasons the Governor vetoed this bill. A veto override vote may occur in 2020.

(4) Review Committee Report

Commissioner David Brown presented the Review Committee report for meetings held in August, September and October 2019. The Review Committee has reviewed 9 applications for certification level A, 1 for level B, 1 for level C and 2 for level D. The Committee also reviewed 12 continuing education courses for pre-approval. Committee Chair Brown briefed the Commission on exam reference updates and test bank question revisions. Commissioners discussed and requested Mr. Morgan offer an Exam Prep course during the NC GWA Greensboro event in January 2020. The power point presentation will need to be updated if the Review Committee moves to the current rules for exam references.

(5) Ethics Update

Mr. Barkley reminded the Commissioners to complete their Ethics Training when due and Statement of Economic Interest prior to April 15 each year. Additionally, Mr. Barkley wants to provide legal training to Commissioners at the February 4, 2020 meeting.

IV. Upcoming Meetings

Commission Meeting – Feb. 4, 2020 @ 10am, 1100 E. Wendover Ave., Greensboro, NC

Review Committee – Dec. 10, 2019 @ 10:00am, at 501 Millstone Dr., Hillsborough, NC

Budget Committee – Jan. 31, 2020 @ 11am, at 1100 E. Wendover Ave., Greensboro, NC

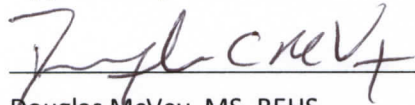
(Budget Committee will reschedule due to conflict with Exam Prep course date and time)

V. Adjournment

With no further business or comments from Commission or Staff, the meeting was adjourned at 11:08 AM

Respectfully submitted,
Andrew Morgan, REHS
WCC Staff

Approved by WCCC:



Douglas McVey, MS, REHS
Chairman, Well Contractors Certification Commission
www.wellcontractors.nc.gov

Feb. 4, 2020
Date